

## **NMHC Speakers Bureau Presenter Application 2019 WORKSHEET**

Thank you for applying to be a presenter with the New Mexico Humanities Council Speakers Bureau. Up to two presentation proposals will be accepted from one speaker. Please complete a separate application for each presentation proposal. To limit frustration completing this application, please follow these general instructions to complete the application.

1. This application must be completed in one session. This software does not allow an applicant to save an incomplete application.
2. Applicants are encouraged to download the PDF version of this application and prepare a draft in advance of submitting the final online application. If you copy and paste your draft version into the online application, do not use fancy formatting such as bold or italics. It will not transfer. Go to [www.nmhumanities.org/SpeakersBureauProposals](http://www.nmhumanities.org/SpeakersBureauProposals) to download the PDF version of this application.
3. As you go through the application, hover the cursor over the section field for information and instructions.

The deadline for application submissions is **January 17, 2020 at midnight**. For inquiries, contact Jodi Hedderig at (505)633-7371 or [programs@nmhumanities.org](mailto:programs@nmhumanities.org).

### **CONTACT INFORMATION**

All fields are required, except mailing address if it is the same as the physical address and website if one does not exist.

Name  
Email  
Phone Number  
Website  
Physical Address  
Mailing Address (if different from physical address)

### **WHAT IS RACIAL/ETHNIC IDENTITY?**

Optional field

### **WHAT IS YOUR GENDER IDENTITY?**

Optional field

### **TITLE OF PRESENTATION** (Max 60 characters)

The presentation title should be intriguing but short.

### **PRESENTATION DESCRIPTION** (Max 100 words)

Please provide a short description about your proposed presentation. If you are selected as a speaker, this description may be used in publicity materials.

**EQUIPMENT OR FACILITY NEEDS**

Please list any technical equipment or performance provisions you require. For example, a projector, audio equipment, internet access, a changing room, etc.

**TYPE OF AUDIENCE** (Check all that apply. Use the next field to describe a different category not offered here.)

Adult

5<sup>th</sup>-12<sup>th</sup> grade

Elementary

**DESCRIBE YOUR AUDIENCE** (Max 500 words)

Please describe the audience that your presentation is aimed at. If your presentation is suitable for a range of audience ages, please describe how you would adapt your presentation for younger audiences.

**PRESENTATION GOAL AND RELEVANCE** (Max 2000 words)

What impact do you want your presentation to have on audiences? Why is it important to and timely for New Mexico communities?

**DISCUSSION OPPORTUNITIES** (Max 2000 words)

How will you engage the audience in meaningful conversation beyond Q & A?

**CREATIVE AND CRITICAL THINKING** (Max 2000 words)

Explain how your presentation can inspire new ways of thinking about the subject. How will the presentation encourage people to think critically about the topic and/or issues facing their communities?

**HUMANITIES THEMES** (1000 words)

Explain how your presentation encourages audiences to explore one or more aspects of the humanities disciplines -- history, philosophy, society and culture, religion, languages, literature, politics, law, and the arts.

**EXPERTISE** (Max 1000 words)

Please discuss your expertise with the subject matter of your proposed presentation. This can include formal academic study (master's level or higher), stature as a tradition bearer within your cultural community, or other significant and varied experience.

**PUBLIC SPEAKING EXPERIENCE** (Max 1000 words)

Please detail your public speaking experience with general audiences outside of the classroom setting.

**DISCUSSION FACILITATION EXPERIENCE** (Max 1000 words)

Detail your discussion facilitation experience and outline how you approach and encourage effective discussion.

**RESUME**

Upload your resume or CV in DOC or PDF format.

**LETTER OF SUPPORT**

Upload a letter of support in a DOC or PDF format from someone who can endorse your expertise on the subject you are presenting and your effectiveness as a speaker.

**BRIEF BIOGRAPHY**

Upload a brief biography that does not exceed 100 words. If your program is selected for the Speakers Bureau, this bio may be used in your catalog profile.

**VIDEO SUBMISSION**

Submit a short, 3-8 minutes, video segment (10 MB max) introducing yourself and your program. It may be a sample of the program you are submitting for consideration. The sample must have taken place no more than one year from the date of this application. Upload a .WMV or Quicktime format video file. If the segment exceeds 10 MB, please provide a link to an online video source (e.g. YouTube) in the next field.

**PUBLIC SPEAKING REFERENCES**

Provide the names, phone numbers and email addresses of two references who must be able to speak to your expertise with this subject matter and your ability to present to general audiences.

**ELECTRONIC SIGNATURE**

By typing my signature below, I certify that all the information provided in this application is true and correct. I understand that falsified information may result in my dismissal from the NMHC Speakers Bureau program, if I am accepted.